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PART IV-B

Rules and Orders (Other than those published in Parts I, I-A, and I-L) made
by the Government of Gujarat under the Gujarat Acts

EDUCATION DEPARTMENT

NOTIFICATION

Sachivalaya, Gandhinagar, 4th March, 2025

THE GUJARAT PRIVATE UNIVERSITIES ACT, 2009.

No: GH/SH/16/EPU/2024/235/KH-1:- In exercise of the powers conferred by Section 26 - of the Gujarat Private Universities Act, 2009 (Gujarat Act No.8 of 2009), the Government of Gujarat hereby approves the First Statutes of the Maganbhai Adenwala Mahagujarat University, Kheda as proposed by the Governing Body of the Maganbhai Adenwala Mahagujarat University, Kheda in its meeting held on 24th August, 2022.

By order and in the name of the Governor of Gujarat,

ANKURKUMAR UPADHYAY,
Under Secretary to Government.

MAGANBHAI ADENWALA MAHAGUJARAT UNIVERSITY, NADIAD**FIRST STATUTES****SPONSORING BODY****MAHAGUJARAT MEDICAL SOCIETY****NADIAD**

In exercise of the power assigned through Section 26 of the Gujarat Private Universities Act, 2009, the Governing Body of Maganbhai Adenwala Mahagujarat University Nadiad submits the First Statutes of the MAM University for the approval of the Government of Gujarat.

First Statutes**PREAMBLE**

The historical city of Nadiad has not only been known for its rich heritage in spiritual, literature, and industrial activities but also now coming up as educational hub. In the field of education, a need has been felt to establish a world class health care university, which can provide health services by Indian medicine way like Ayurveda as well as with modern concepts too. With an aim to pursue excellence in teaching and learning and be a leading research-intensive University and to innovate, strengthen and enhance its position in domestic and international higher education field, especially in the health sciences fraternity, MAM University has been established by Mahagujarat Medical Society Nadiad.

MAM University is a place where student is at the centre of every action plan, leading to all-round development of the student including inculcating him/her social and ethical health service provider. This has sought to be achieved by undertaking J. S. Ayurveda Mahavidyalaya as its constituent institute which has more than 83 years in the field of Ayurveda.

With a view to offer the student a platform and tools to develop requisite skills to become a good health service provider, MAM University has undertaken Dinsha Patel College of Nursing as its constituent institute.

The MAM university has adopted an approach of meticulous development of course curriculum, which not only provides an academic knowledge but will ensure a hands on practical experience too. For accomplishing this, a robust hospital connect structure has been developed, which will also support the society in general and student in particular.

The MAM University is going to establish well developed plan to concurrently evaluate the quality of students, faculty and assets of the University. Thus, by following such practices and approach, the University aims to develop into a world class self-reliant University

The approach towards this commitment and the goal has been decided by Governing Body. The aforesaid aims and purpose has sought to be achieved by way of organizing the University structure as mentioned in the Statutes, as otherwise it would be difficult to realize these objectives.

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CHAPTER-I**PRELIMINARY****1.1 Short Title, Extent and Commencement**

Under Section 01 (1) (2) (3) of the Act	<p>(1) The “Statutes” means the statutes of Maganbhai Adenwala Mahagujarat University.</p> <p>(2) These Statutes shall come into force with effect from the date of the notification in the Official Gazette.</p> <p>(3) The Statutes are pursuant with the provisions of the Gujarat Private Universities Act 2009. In case of any changes in provisions of the Act or the Rules or the Statutes, the provisions of the Act or Rules made under the act shall prevail.</p> <p>(4) Nothing in these Statutes shall be deemed to bar the University from amending the Statutes subsequently according to the provision of Section 27 of the Act and the amended Statutes, if any, shall be applicable with immediate or prospective effect from such date as prescribed in the notification.</p> <p>(5) The first Statutes have been framed under Section 26 of the Gujarat Private Universities Act, 2009 in the meeting of Governing Body of University.</p>	Short Title, Extent and Commencement
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1.2 Definitions

Under Section 02 of the Act	<p>In these Statutes, unless the context otherwise require, shall be:</p> <p>(1) “ACT” means the “Gujarat Private Universities Act 2009” as amended from time to time.</p> <p>(2) “NCISM” means National Commission for Indian System of Medicine.</p> <p>(3) “ACPMEC” means Admission Committee for Professional Medical Educational Courses.</p> <p>(4) “ACPPGMEC” means Admission Committee for Professional Post Graduate Medical Educational Courses.</p> <p>(5) “INC” means Indian Nursing Council.</p> <p>(6) “GNC” means Gujarat Nursing Council.</p> <p>(7) “AYUSH” means Department of Ayurveda, Yoga, and Naturopathy, Unani, Siddha and Homoeopathy (Ayush).</p> <p>(8) “CCRAS” means Central Council for Research in Ayurvedic Sciences.</p> <p>(9) “PNAMEC” means Admission Committee for Professional Nursing & Allied Medical Educational Courses.</p> <p>(10) “CSIR” means the Council of Scientific and Industrial Research, New Delhi, a funding agency of the Central Government.</p> <p>(11) “Distance Education” means imparting of education through any means of communication such as broadcastings, telecasting, correspondence courses, seminars, contact programmes or the combination of any two or more of such means.</p> <p>(12) “DST” means the Department of Science and Technology of the Central/State Government.</p> <p>(13) “Convocation” means the convocation of the University where Degrees, Diplomas, Academic Distinctions, Honorary Degrees and Certificates are awarded to the students on satisfactorily completion of the courses as per passing requirements of the University.</p>	Definitions
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- (14) "**Fee**" means collection made by the University from the students for different purposes under different heads and which is non-refundable.
- (15) "**Government**" means the Government of Gujarat.
- (16) "**Higher Education**" means study of a curriculum or course for the pursuit of knowledge beyond 10+2 level.
- (17) "**Hostel**" means a place of residence for the students of the University or its colleges, institutions or centres maintained or recognized to be as such by the University.
- (18) "**MCI**" means Medical Council of India constituted under the Medical Council Act-1956.
- (19) "**NAAC**" means the National Assessment and Accreditation Council, an autonomous institution of the UGC.
- (20) "**AICTE**" means All India Council of Technical Education established under section 2 of the All India Council for Technical Education Act, 1987.
- (21) "**Off Campus**" Centre means a centre established by the University outside the main campus but within the state of Gujarat operated and maintained as its constituent unit having the University's complement of facilities, faculty and staff.
- (22) "**PCI**" means Pharmacy Council of India under section 4 of Pharmacy Act, 1948.
- (23) "**Prescribed**" means prescribed by the rules made under the Act.
- (24) "**Regulatory Body**" means a body established by the Central Government for laying down the norms and conditions for ensuring academic standards of higher education such as UGC, INC, SNC, NCTE, MCI, PCI, NAAC, ICAR, DEC, CSIR etc.
- (25) "**Regulations**" mean regulations made by any authority of the University under Section 30.
- (26) "**Rules**" means the rules framed by the State Government under Section 44 of the "Gujarat Private Universities Act 2009".
- (27) "**Schedule**" means the Scheduled appended to the Act.
- (28) "**Sponsoring Body**" in relation to the University established under this Statutes means: "Mahagujarat Medical Society" having its main office situated at College Road, Nadiad - 387 001 District: Kheda, Gujarat, a society registered under the Societies Registration Act, 1860 vide Registration No. 964 dated 25th August 1939.
- (29) "**Statutes**" and "**Ordinances**" means the Statutes and the Ordinances of Maganbhai Adenwala Mahagujarat University.
- (30) "**Common Seal**" means the seal of the Maganbhai Adenwala Mahagujarat University.
- (31) "**Student**" means a student of the University and includes any person enrolled in the University for pursuing any course of study for a degree, diploma or other academic distinction duly instituted by the University, including a research and post research degree.
- (32) "**Study Centre**" means a Centre established, maintained or recognized by the University for the purpose of advising, counselling or for rendering any other assistance required by the students in the context of distance education in the State of Gujarat.

- (33) “**Teacher**” means a Professor, Associate Professor, Assistant Professor, Reader, Lecturer, Tutor, Instructor or any other person required to impart education or to guide research or to guide in any other form to the students for pursuing a course of study of the University.
- (34) “**UGC**” means the University Grant Commission established under Section 4 of the University Grants Commission Act, 1956.
- (35) “**University**” means Maganbhai Adenwala Mahagujarat University.
- (36) “**Provost**” means a person appointed by the Governing Body principal executive and academic officer of the University; and shall exercise general superintendence and control over the affairs of the University and execute the decisions of the Authorities of the University.
- (37) “**Registrar**” means a person appointed by the Chairperson of the Sponsoring Body as per the provisions of Section 16 of the Act on the recommendations of a Selection Committee constituted for the purpose.
- (38) “**Controller of Examinations**”, means a person appointed/ deputed for the conduct University examination(s) and all the related issues.
- (39) “**Academic Year**” means a period of twelve months devoted to completion of requirements specified in the scheme and curriculum of the concerned course(s) for the year and apportioned into “Terms”.
- (40) “**Board of Studies**” means the Board of Studies of the University Departments / Faculties / Constituent Colleges/Institutions.
- (41) Words and expressions used but not defined in these Statutes shall have the meaning with reference to the context.

CHAPTER-II

2.1

Establishment of the University

<p>Under Section 03</p> <p>(1) (2) (3) (4)</p> <p>(5) (6) (7)</p> <p>of the Act</p>	<p>(1) A State Private University by the name of “Maganbhai Adenwala Mahagujarat University” at Nadiad District: Kheda, (hereinafter referred to as “the University” for the sake of brevity) in the state of Gujarat is established under the Gujarat Private Universities (Amendment) Act No. 9 of 2022 vide Gujarat Government notified Gazette published on 01st June 2022.</p> <p>(2) The headquarters of the University shall be at J. S. Ayurveda College Campus, College Road, Nadiad, Dist.: Kheda, Gujarat.</p> <p>(3) The Governing Body, the Board of Management, the Finance committee, the Academic Council, the Provost, the Registrar, the Dean/Director of various Faculties/ constituent colleges, Teachers, the Chief Finance and Accounts Officer and such other officers or members or authorities so long as they continue to hold such offices or membership of the University shall constitute a body corporate by the name “Maganbhai Adenwala Mahagujarat University”.</p> <p>(4) The University shall function as non-affiliating University and it shall not affiliate any other college or institution other than those managed by the Sponsoring Body for the conferment of degree, diploma and for grant of certificate to the students admitted therein.</p> <p>(5) The constituent colleges and institutions of the Sponsoring Body affiliated to and enjoying the privileges of any University immediately</p>	<p>Establishment and incorporation of the University</p>
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before the establishment of the University under of this Act shall cease to be affiliated from that University; and shall be deemed to be withdrawn from such privileges from the date of establishment of Maganbhai Adenwala Mahagujarat University and shall be deemed to be admitted to the privileges of “Maganbhai Adenwala Mahagujarat University” and all such colleges and institutions shall be the constituent colleges and institutions of Maganbhai Adenwala Mahagujarat University.

- (6) The University shall be a body corporate by the name “Maganbhai Adenwala Mahagujarat University” and shall have perpetual succession and common seal with power, subject to the provisions of this Statutes under the Act 2009, to acquire and hold property, to contract and shall, by the said name, sue or be sued.
- (7) The University shall be a self-financed University; and shall not receive any grant-in-aid or other financial assistance for routine governance expenses from the State Government or the Central Government.

2.2

Objectives of the University

Objectives of the University

The ultimate objectives of the University is to provide quality education and the best possible exposure to its students in order to create, organize, preserve and disseminate knowledge in the fields of Ayurveda, health science, technology, humanities, social sciences, education, management, commerce, law, pharmacy, healthcare, medical and any other field for the advancement of mankind and also to make them in fully responsible and awakened members of the society by imparting them the much-needed value education and soft skills.

Apart from the objects described in Section 4 of the Act, University shall also have the following objectives:

- (1) To confer degrees, diplomas, grant certificates and other academic distinctions on the basis of examination or any other method of evaluation subject to the guidelines of the UGC;
- (2) To collaborate with other recognized Universities, Research Institutions, Industries, Government and Non-Government Organizations of the country and abroad toward the fulfilment of the University objectives.
- (3) To offer joint Degree Programs with other Degree granting Institutions, both Indian or Foreign, provided that such Institutions are properly accredited in their home countries and with the prior approval of the State/Central Government and the UGC, if necessary.
- (4) To carry out teaching, industry relevant research & development, and offer continuing education programmes;
- (5) To create centres of excellence for research and development and for sharing knowledge and its application;
- (6) To develop training facilities and to provide for arrangement for national and global participation in the field of higher education;
- (7) To develop educational programmes for certificates, diplomas, degrees and post-graduate courses, doctorate degrees and postdoctoral programmes and to maintain a high standard of education, to collaborate with national and global institutions, to offer programmes and to create capabilities for upgrading programmes to the global standards subject to the guidelines of the UGC;

Under Section 04 of the Act

- (8) To ensure that the standard of the degrees, diplomas, certificates and other academic distinctions are not lower than those laid down by NCISM, INC, GNC, AYUSH, AICTE, UGC, MCI and Pharmacy Council and any other similar agency established by the Central Government for regulating the standard of education;
- (9) To establish close linkage with the industry, business, educational institutions and other sections of the society to make teaching, industry relevant research, training, documentation, publication, use of various media and outreach activities at the University relevant to the needs of the University and society, at national and international level;
- (10) To carry out any other objective as laid down under relevant guidelines of UGC or Central Government or State Government in that regards from time to time and the University shall directly accepted any change in the UGC Act having a bearing on the award of private University status or working.

2.3

Powers and Functions of the University

**Under Section
05
of the Act**

The University shall exercise the following powers and perform the following functions in accordance with the provisions of the Act and its further amendment from time to time, namely:

**Powers and
Functions of the
University**

- (1) To administer and manage the University; establish, administer and manage its constituent colleges and Centre's for research, education, training, extension and outreach including continuing education, distance learning and e-learning at its campus within the State of Gujarat.
- (2) To provide for research, higher education, professional education, teaching, training, extension and outreach including continuing education, distance learning and e-learning in the fields of Ayurveda, Health care, Nursing, Humanities, Social Sciences, Education, Management, Commerce, Law, Science, Pharmacy, Technology and any other fields with co-curricular activities like seminar, debates. quiz programmes and extracurricular activities like games, sport, National Service Scheme, National Cadet Corps etc. for the benefit of the students as per the norms laid down by the regulatory bodies.
- (3) To conduct innovative experiments in educational technologies, teaching and learning methods, to collaborate with national and international institutions and to offer joint programmes with such institutes to constantly improve the delivery of education and to achieve international standards of education.
- (4) To prescribe courses, curricula and methodologies including electronic and distance learning and provide for flexibility in the delivery of education.
- (5) To hold examinations and confer degrees, diplomas or grant certificates and other academic distinctions or titles on person's subject to such condition as the University may determine and to withdraw or cancel any such degrees, diplomas or certificates and other academic distinctions or titles in the manner prescribed by the Regulations.
- (6) To confer honorary degrees or other distinctions in the manner prescribed by the Statutes;

- (7) To establish Schools, Centres, Institutes, Colleges and conduct the programmes and courses of study as are, in the opinion of the University, necessary for the furtherance of its objects;
- (8) To declare as a constituent college, any college, Centre and institution imparting education as are in the opinion of the University, necessary for the furtherance of its objects or to establish a new constituent college, Centre institution for the purpose;
- (9) To provide for printing, publication and reproduction of research, educational material and other works and to organize exhibitions, conferences, workshops and seminars either online or offline mode;
- (10) To establish knowledge resource centres;
- (11) To sponsor and undertake research and educational programmes in the fields of Ayurveda, Health care, Nursing, Humanities, Social Sciences, Education, Management, Commerce, Law, Science, Pharmacy, Technology and any other allied area;
- (12) To collaborate or associate with any educational institution or organisation with like or similar objects;
- (13) To establish campuses including virtual campus for the purpose of achieving the objectives of the University subject to the approval of the Statutory Bodies;
- (14) To undertake research and to obtain registration in respect of such research in the nature of patents, design rights and such or similar rights with the competent authorities;
- (15) To maintain linkages and collaborate with educational or other institutions in any part of the world having objects wholly or partially similar to those of the University, through exchange of students, researchers, faculty and staff and generally in such manner as may be conducive to their common objects;
- (16) To develop and maintain relationships with faculty, researches, administrators and domain experts in Ayurveda, Health care, Nursing, Humanities, Social Sciences, Education, Management, Commerce, Law, Science, Pharmacy, Technology as well as any other area and also to render services of research, training, consultancy and such other services for achieving the objects of the University;
- (17) To regulate the expenditure and to manage the finances and to maintain the accounts of the University;
- (18) To receive funds, movable and immovable properties, equipment, software and other resources from business, industry, other sections of society, national and international organizations or any other source by transfers or as gifts, donations, benefactions or bequests for the purposes and objects of the University;
- (19) To establish, maintain and manage halls, hostels for students, buildings for various departments and quarters for the residence of faculty and staff;
- (20) To construct, manage and maintain centres, complexes, auditorium, buildings, stadium for the advancement of sports, cultural co-curricular and extra-curricular activities;

- (21) To manage, supervise and control the residence and regulate the discipline of students, faculty and staff of the University and to make arrangements for promoting their health, general welfare, social and cultural activities;
- (22) To fix, demand and receive or recover fees and such other charges as may be prescribed by the Statutes;
- (23) To institute and award fellowships, scholarships, prizes, medals and other awards;
- (24) To purchase or to take on lease or accept as gifts, bequests, legacies or otherwise any land or building or works which may be necessary or convenient for the purpose of the University and on such terms and conditions as it may think fit and proper and to construct or alter and maintain any such buildings or works;
- (25) To sell, exchange; lease or otherwise dispose of all or any portion of the properties of the University, movable or immovable, on such terms as it may think fit and consistent with the interest, activities and objects of the University;
- (26) To draw and accept, to make and endorse, to discount and negotiate promissory notes, bills of exchange, cheques and other negotiable instruments;
- (27) To raise and borrow money on bond, mortgages, promissory notes or other obligations or securities founded or based upon all or any of the properties and assets of the University or without any securities and upon such terms and conditions as it may think fit and to pay out of the funds of the University, all expenses incidental to the raising of money, and to repay and redeem any money borrowed;
- (28) To invest the funds of the University in or upon such securities and transpose any investment from time to time in such manner as it may deem fit in the interest of the University;
- (29) To execute conveyances regarding transfers, mortgages, leases, licenses, agreements, and other conveyances in respect of property, movable or immovable including Government securities belonging to the University or to be acquired for the purpose of the University;
- (30) To admit students for the courses offered by the University in the manner prescribed by the Ordinances;
- (31) To create academic, technical, administrative, ministerial and other posts prescribing qualifications by the Ordinances and to make appointments thereto;
- (32) To regulate and enforce discipline among the students, employees of the University and to provide for such disciplinary measures as may be prescribed by the Regulations;
- (33) To institute professorships, associate professorships, assistant professorships and any other teaching, academic or research posts and to prescribe by the Statutes, the qualifications for the persons to be appointed on such posts;
- (34) To appoint qualified persons as professors, associate professors, assistant professors or as teachers and researchers or other officers of the University;

- (35) To co-operate with other Universities, and acquire membership of bodies, authorities, or associations, which may have been formed for the advancement of learning, science or research, or for the dissemination of knowledge or for the physical and moral welfare of students;
- (36) To delegate all or any of its powers (except the power to make regulations) to any officer or authority of the University, and;
- (37) To do all such acts and things as the University may consider necessary conducive or incidental to the attainment or enlargement of all or any of the objects of the University.

CHAPTER-III

3.1

OFFICERS OF THE UNIVERSITY

Officers of the University

The following shall be the officers of the University, namely:

Under Section
13
of the Act

- (1) The President
- (2) The Provost
- (3) The Registrar
- (4) The Chief Finance & Accounts Officer
- (5) The Controller of Examinations
- (6) The Dean of Faculties
- (7) And such other officers as declared by the Statues to be Officers of the University.

3.2

Terms & Conditions of Appointment of President

Under Section
14
(1)(2)(3)
of the Act

Appointment of President

- (1) The President shall be appointed by the sponsoring body, in consultation with the State Government, for a period of three years by following the procedure and on such conditions as may be prescribed by the Statutes.
- (2) The President shall be eligible for the reappointment by following the such procedure and on such terms and conditions as may be prescribed by the statutes.
- (3) The President shall continue to hold office even after the expiry of his term until a new President takes over the charge of the office. But in any case, this period shall not exceed one year. The President may be reappointed for the subsequent years.

Powers and Functions of President

Powers and Functions of President

The President shall be the head of the University and have the following powers and functions:

Under Section
14
(4)(5)
of the Act

- (1) To preside over the meetings of the Governing Body and Board of Management.
- (2) To preside over the Convocation function for conferring degrees, diplomas and any other academic distinctions.
- (3) To nominate any other member of the Governing Body in his/her absence for presiding over the Convocation function

- (4) To call for any information or record.
- (5) To appoint first, the Provost.
- (6) To remove the Provost in accordance with the provisions of sub-Section 6 of Section 15 of the Act.
- (7) To be the final authority in case of any decisions taken by the Provost under sub-section 4 of Section 15 of the Act and the same are questioned by the authority of the University which otherwise deals with the matter in normal course.
- (8) He shall have such other powers as may be given by the Governing Body in pursuance with the provisions of the Act, the Statutes and the Regulations of the University.

3.3	Terms & Conditions of Appointment of the Provost	Provost
Under Section 15	The terms and conditions of appointment of The Provost of the University are as follows:	
(1)(2)(3) of the Act	<ol style="list-style-type: none"> (1) The Provost shall be appointed by the Governing Body out of a panel of three persons recommended by the Search committee consisting of the following members, and shall subject to the provisions of Section 15 (6) of the Act, hold the office for a term of three years: <ol style="list-style-type: none"> (i) An eminent professional to be nominated by the Board of Management; (ii) An eminent educationist to be nominated by the Board of Management; and (iii) One member of the Board of Management to be nominated by the President (2) Provided that, after expiry of the term of three years, a person shall be eligible for re-appointment as the Provost for another term of three years; (3) Provided further that a The Provost shall continue to hold the office even after expiry of his/ her term until the new The Provost takes charge of the office. But in any case, this period shall not exceed one year. (4) The qualification, pay scale and other emoluments, attached to the post of The Provost, shall be as prescribed by the Governing Body and shall not be less than the norms prescribed by the UGC from time to time. (5) Provided also that the President may appoint first The Provost for a period of one year or until the regular The Provost is appointed under this section whichever is earlier. 	
Under Section 15 (2) (3) (4)(5)(6) of the Act	<p data-bbox="576 1794 999 1825">Powers and Functions of the Provost</p> <p data-bbox="349 1845 986 1877">The Provost shall have the following powers and functions:</p> <p data-bbox="349 1897 1225 1995">He shall be the principal executive and academic officer of the University; and shall exercise general superintendence and control over the affairs of the University and execute the decisions of the Authorities of the University;</p> <ol style="list-style-type: none"> (1) He shall preside over the meetings of the Academic Council; 	Powers and Functions of the Provost

- (2) Where in the opinion of the Provost, it is necessary to take immediate action on any matter for which powers are conferred on any other authority by or under the Act/Statutes, he may take such action as he deems necessary and shall, at the earliest opportunity, thereafter report his action to such officer or authority as would have in the ordinary course dealt with the matter;

Provided that if in the opinion of the concerned officer or authority, such action should not have been taken by the Provost, then such case shall be referred to the President whose decision shall be final;

Provided further that where any such action taken by the Provost affects any person in the service of the University, such person shall be entitled to, within three months from the date on which such action is communicated to him/her, appeal to the Board of Management and the Board may confirm or modify or reverse the action taken by the Provost.

- (3) Where, in the opinion of the Provost, decision of any authority of the University is not within the powers conferred by this Act or the Statutes, the Ordinances, the Regulations or the Rules or is likely to be prejudicial to the interests of the University, he shall request the concerned authority to revise its decision in 15 days. In case, the authority refuses to revise such decision wholly or partly or fails to take any decision within 15 days, then such matter shall be referred to the President, and the decision of the President thereon shall be final.
- (4) The Provost shall exercise such all other powers and perform such all other functions in accordance with the Statutes or the Ordinances.
- (5) It shall be the duty of the Provost to see that the provisions of the Act, Statutes, Ordinances and Regulations of the University are duly followed.
- (6) The President may, on representation made or otherwise and after making such inquiry as may be necessary and is of the opinion that the continuance of the Provost in office is not in the interests of the University, by an order in writing stating the reasons therein, direct the Provost to relinquish his office from the date specified in the order. Provided that before taking an action as above, the Provost shall be given an opportunity of being heard.

3.4

Terms & Conditions of Appointment of Registrar

Under Section 16

Terms & Conditions of Appointment of Registrar

The terms and conditions of appointment of the Registrar are as follows:

- (1) The Registrar shall be appointed by the Chairperson of the Sponsoring Body as per the provisions of Section 16 of the Act on the recommendations of a Selection Committee constituted for the purpose. The Selection Committee shall have following members:
- (i) The President
 - (ii) The Provost
 - (iii) One member of Governing Body to be nominated by the President.
 - (iv) Two Experts to be nominated by the President

The Registrar shall have the requisite qualifications and administrative experience to be appointed as decided by the Board of Management pursuant to the UGC norms.

- (2) The Registrar shall be a full-time salaried officer of the University; and shall discharge his duties under the general superintendence of the Provost.

(1)(2)

of the Act

- (3) When the office of the Registrar falls vacant or when the Registrar is absent by a reason of illness or any other reason, the duties and function of the Registrar shall be performed by such other person of deputy registrar in rank; as the Provost may appoint for the purpose.
- (4) The Registrar shall be the Member-Secretary of the Governing Body, Board of Management and Academic Council but shall not have a right to vote.
- (5) The Registrar shall be custodian of the records, the common seal and such other property /funds of the University as the Board of Management may commit to his charge.

**Under Section
16**

Powers and Functions of Registrar

**Powers and
Functions of
Registrar**

(3)(4)

Save as provided in the Act, the functions and powers of Registrar shall be as follows:

of the Act

- (1) To be custodian of the Common Seal, records and assets of the University.
- (2) To sign conduct the official correspondence on behalf of the authorities of the University.
- (3) To conduct legal matters and proceedings of the issue, notices to convene meetings of the authorities on behalf of the University.
- (4) Enter into agreements, sign documents and authenticate records on behalf of the University.
- (5) Ensure that the examinations of the University are conducted as per the norms by the Controller of Examination. He shall make suggestions/offer advice to the Controller of Examinations who shall be obliged to implement the same.
- (6) Perform such other functions as may be specified by the Act, Statutes, Ordinances, Regulations and may be assigned by the Provost from time to time.
- (7) The Registrar shall be assisted in his work by a number of other officials, including Deputy Registrar, Controller of Examination and OSD level officers, whose work and conduct shall be supervised by him.

3.5

Terms & Conditions of Appointment of Chief Finance & Accounts Officer

**Terms &
Conditions of
Appointment of
Chief Finance
& Accounts
Officer**

**Under Section
17**

The terms and conditions of appointment of the Chief Finance & Accounts Officer are as follows:

(1)

of the Act

- (1) The appointment of the CFAO shall be made by the President on the recommendation of a Selection Committee constituted for the purpose. He shall have the requisite qualifications and work experience to be appointed as CFAO of the University as prescribed by the Board of Management in consonance with the UGC norms. The Selection Committee shall have following constitution:
 - (i) The Provost
 - (ii) Two Experts to be nominated by the President
 - (iii) One member from the Governing Body to be nominated by the President.
 - (iv) The Registrar

The Chief Finance &Accounts Officer (CFAO) shall be responsible for handling of accounts, audit and finance functions of the University. The salary, allowances and term and conditions of appointment of the CFAO shall be such as may be decided by the Board of Management.

Powers and Functions of Chief Finance & Accounts Officer	<p>Powers and Functions of Chief Finance & Accounts Officer</p> <p>The functions and powers of the CFAO shall include:</p> <ol style="list-style-type: none"> (1) To manage the Accounts and Funds of the University. (2) To supervise, control and regulate the working of the Accounts and FinanceSection of the University. (3) To maintain books of accounts viz. income and expenditure and balance sheets. (4) To maintain the financial records and assets' records of the University. (5) To perform such other functions as assigned from time to time by the University Authorities. 	Under Section 17 (2) of the Act
3.6 Terms & Conditions of Appointment of Controller of Examinations	<p>Terms & Conditions of Appointment of Controller of Examinations</p> <ol style="list-style-type: none"> (1) The appointment of the Controller of Examinations (COE) shall be made by the President on the recommendation of a selection committee constituted for the purpose. The COE must have the defined qualifications and sufficient administrative experienceas prescribed by Board of Management in consonance with the prevailing UGC norms. (2) The constitution of the Selection Committee shall consist of the following members: <ol style="list-style-type: none"> (i) The Provost (ii) Two Experts to be nominated by the President (iii) One person to be nominated by the Governing Body from its members. (iv) The Registrar (3) The salary, allowances and term & conditions of appointment of the COE shall be as decided by the Board of Management. 	Under Section 18 (1) of the Act
Powers & Functions of Controller of Examinations	<p>Powers & Functions of Controller of Examinations</p> <p>The COE shall be responsible for handling all the duties related to the examinations, result and issuance of degrees.</p> <ol style="list-style-type: none"> (1) The Controller of Examinations shall be the responsible for the smooth conduct of the examinations, declaration of results and its notification on time. (2) The Controller of Examinations shall discharge his duties in consultation with the Registrar. (3) The Controller of Examinations shall be the Member Secretary of the Examinations Committee and may be invited to a meeting of the Academic Council as and when a matter related to examinations is under Consideration. (4) The Controller of Examinations with prior approval of the Provost shall: <ol style="list-style-type: none"> (i) prepare and announce the calendar the examinations (ii) get the examiners and moderators appointed by the Provost from the list prepared by the Examination Committee and approved by the Academic Council. 	Under Section 18 (2) of the Act

- (iii) be responsible for getting the paper set, printing of question papers and blank answer books and their safe custody, planning and conduct of examination, assessment of answer books, consolidation-preparation and timely declaration of results, verification, revaluation, issue of certificates / degrees / diplomas and maintenance of examination records.
- (iv) make available one set of question papers to the University library after the examinations are over.
- (v) get the committee constituted to find facts and settle the cases of unfair means, if any, and to take action as recommended.
- (vi) recommend to the Provost postponement or cancellation of the examinations in the event of a malpractice, in part or in full, or if the circumstances so warrant, take disciplinary action or initiate a civil or criminal proceedings against a person or persons alleged to have committed the malpractice, in consultation with the Provost
- (vii) make suitable recommendations to the Provost for ensuring fairness, secrecy and confidentiality of examination
- (viii) make a performance analysis of results, within a period of one month, and report the outcome thereof to the Provost, the Dean and the Head of Department
- (ix) submit a comprehensive report to the Academic Council on the examination conducted in each semester/term.

3.7**Terms & Conditions of Appointment of Dean****Terms & Conditions of Appointment of Dean**

- Under Section 18 (1) of the Act**
- (1) There shall be a Dean for each Faculty of the University. The Deans shall be responsible for overall maintenance of academic activities of the respective Faculty.
 - (2) The Deans shall be appointed by the Provost with the approval of the Governing body from amongst the Head of the constituent institutes of the University.
 - (3) The term of office of the Deans shall be three years. On completion of the term of office, the teacher shall be eligible for reappointment.
 - (4) Eligibility criteria and other terms & conditions for the appointment of the Dean shall be such as recommended by the Provost and approved by the Board of Management.

Under Section 18 (2) of the Act**Powers & Functions of Dean****Powers & Functions of Dean**

- Subject to the Act, Statutes and Ordinances, the Dean shall have the following powers and functions:
- (1) Dean shall be the Head of the constituent institutes of the University.
 - (2) Dean shall be responsible for maintenance of the standard of the teaching and research undertaken by the School.
 - (3) The Dean shall be responsible for administration of the academic Programmes including development, evaluation and updating of curriculum and also shall take necessary measures for proper maintenance of libraries, laboratories and all other assets of the departments comprising the Faculty/Institute.
 - (4) He shall be responsible for the organizing and conducting of teaching, research and extension activities in the Faculty.

- (5) He shall be responsible for the due observance of the Statutes, Ordinances and Rules and Regulations in the administration of the academic Programmes.
- (6) He shall serve as the medium of communication for all official business of the Faculty and the University authorities.
- (7) He shall be responsible for maintenance of discipline among the students and for that purpose, He shall have the powers to award minor suitable penalties to students for acts of indiscipline. In case of major indiscipline cases warranting major penalties, he shall make recommendations to the University for imposition of the penalties.

CHAPTER-IV

AUTHORITIES OF THE UNIVERSITY

Authorities of the University	<p>The following shall be the authorities of the University namely:</p> <ol style="list-style-type: none"> (1) The Governing Body (2) The Board of Management (3) The Academic Council; and (4) Such other authorities as declared by the Statutes or Ordinances to be authorities of the University. 	<p>Under Section 19 of the Act</p>
<p>4.1 Constitution of the Governing Body</p>	<p>Constitution of the Governing Body</p> <ol style="list-style-type: none"> (1) The constitution of the Governing Body shall be as per provisions of the Gujarat Private Universities Act, 2009 and as amended from time to time. It shall consist of the following members: <ol style="list-style-type: none"> (i) The President; (ii) The Provost; (iii) Four persons to be nominated by the Sponsoring Body and out of whom two shall be eminent educationist; (iv) Two Dean or Director of the constituent Schools/Centres of the University to be nominated by the Provost on rotation. (v) One Expert of Management or Information Technology from outside the University to be nominated by the Governing Body; (vi) Three Experts representing other disciplines such as Finance, Legal, Social Sector to be nominated by the Governing Body; (vii) An Eminent Industrialist to be nominated by the Governing Body; (viii) Secretary to the Government of Gujarat, Higher and Technical Education or his / her representative not below the rank of Deputy Secretary to the Government or the Deputy Commissioner, Ex-Officio; (2) The President shall be the chairperson of the Governing Body; (3) The Registrar shall be the member secretary of the Governing Body but shall not have the right to vote. (4) An ex-officio member shall continue to be the member so long as he holds the office by virtue of which he is such a member. 	<p>Under Section 20 (1) of the Act</p>

- (5) The term of the nominated members shall be three years from the date of the nomination.
- (6) As nearly as one third of the nominated members, except the ex-officio member shall retire by rotation each year. In the first two instances, the Governing Body may decide the procedure to identify the members who will retire.
- (7) A member shall be eligible for re-nomination.
- (8) A member may resign his office by writing under this hand addressed to the Chairperson, but shall continue in office until his resignation has been accepted by the Chairperson.

**Under Section
20
(2)(3)(4)(5)
of the Act**

Powers and Functions of the Governing Body

The Governing Body shall be the supreme authority of the University. All the movable and immovable properties of the University shall vest in the Governing Body. It shall have the following powers and functions:

- (1) To provide general superintendence and directions and to control the functioning of the University by using all such powers as are provided by the Act, Statutes, Ordinances, Regulations or Rules from time to time.
- (2) To review the decisions of other authorities of the University and ensure conformity with the provisions of the Act or the Statutes, Ordinances, Regulations or Rules made thereunder.
- (3) To appoint the Provost.
- (4) To prepare the First Statute and submission to the Govt. for approval.
- (5) To approve the budget and annual report of the University.
- (6) To lay down the extensive policies to be followed by the University.
- (7) To recommend to the sponsoring body about the voluntary liquidation of the University
- (8) To take up, deliberate and take decisions on all the matters pertaining to the growth and development of University towards the fulfilment of the objectives of the University.
- (9) To make, review and approve, from time to time, the policies, plans, procedures and suggest measures for improvement and development of the University.
- (10) To exercise such other powers and functions as may be assigned by the Statutes.

**Powers and
Functions of the
Governing
Body**

**Under Section
20
(6)(7)
of the Act**

Meeting of the Governing Body

- (1) The Governing Body shall meet at least three times in a calendar year, and the quorum shall be of minimum four members for the meeting.
- (2) A special meeting of the Governing Body may be requisitioned by a member/s if agreed upon by the President to consider a proposal. The Registrar shall give notice of 10 days for such a meeting forwarding agenda to the members along with the names of the members who has/have requisitioned the meeting.

**Meeting of the
Governing
Body**

4.2 Constitution of Board of Management	<p>Constitution of Board of Management</p> <ol style="list-style-type: none"> 1) The constitution of the Board of Management shall be as per provisions of Para-21 of the Gujarat Private Universities Act, 2009 and its further amendment from time to time. The Board shall consist of the following members: <ol style="list-style-type: none"> (i) The President (ii) The Provost (iii) Two members of the Governing Body to be nominated by the Sponsoring Body. (iv) Two persons, who are not the members of the Governing Body, to be nominated by the Sponsoring Body. (v) Three persons from amongst the faculty members (Dean of Faculties) of the University to be nominated by the Sponsoring Body; and (vi) One faculty member to be nominated by the President. (vii) Special invitee nominated by the President 2) The President shall have the right to invite eminent person(s) to the meeting of BOM. 3) The Registrar-who shall be the member secretary but shall not have a right to vote. 4) The tenure of the nominated members three years. Ex-officio members shall continue as long as they hold the post by which are members of the Board. 5) A member may resign his office by writing under this hand, addressed to the Chairperson, but he shall continue in office until his resignation has been accepted by the Chairperson. 	Under Section 21 (1)(2) of the Act
4.3 Meeting of the Board of Management (BOM)	<p>Meeting of the Board of Management (BOM)</p> <ol style="list-style-type: none"> (1) The Board of Management shall meet at once in every two months. A minimum of four members shall make the quorum for the meeting. (2) The decisions in the Board meeting shall be taken by the majority of the votes of the members present. In case of equality of the votes, the Chairperson shall have a second or casting vote. (3) Minimum four members shall for the quorum for a meeting of the Board of Management. 	Under Section 21 (4) (5) of the Act
Powers and Functions of the Board of Management (BOM)	<p>Powers and Functions of the Board of Management (BOM)</p> <ol style="list-style-type: none"> (1) The Board of Management will be responsible for overall execution of plans, policies and activities of the University. (2) To provide for the administration of any necessary matter occurring at the University and to make regulations thereof. (3) To frame Statutes of the University, other than the First Statutes, and put-up the same for the approval of the Governing Body. (4) To consider, review and approve the Ordinances other than the First Ordinances as recommended by the Academic Council. 	Under Section 21 (3) of the Act

- (5) To consider and approve regulations submitted by such Authorities of the University which have been authorized by Governing Body to do so.
- (6) To appoint committees for such purposes and with such powers as it may deem fit and to appoint such persons on these committees
- (7) To make recommendations about the policies and other such matters to the Governing Body.
- (8) To review annual accounts and annual report, budgets, financial projections, etc. and put-up to the Governing Body for approval.
- (9) To consider the creation of posts for different categories of employees and recommend to Governing Body for further approval.
- (10) To make provision for instituting and conferring degrees, honorary degrees, diplomas, certificates and other academic distinctions, and also for Scholarships and Fellowships.
- (11) To consider, review and make provision(s) for instruction, teaching and training in such branches of learning and courses of study as may be recommended by the Academic Council and for the advancement of research and dissemination of knowledge.
- (12) To consider and approve the various fees to be levied on students as per the recommendations received from Academic Council.
- (13) To add, modify, reduce, cancel or withdraw any of the educational programmes of the University.
- (14) To recommend the Governing Body to start a new institute/department/centres in the University.
- (15) To institute and administer scholarships, fellowships, medal, prizes and other such awards.
- (16) To formulate appropriate policies regarding service conditions of officers and other employees of the University for smooth functioning.
- (17) To exercise such other powers and perform such other duties consistent with the Act/Statutes as may be necessary for carrying out the purpose of the Act and as delegated by the Governing Body.

4.4

Constitution, Powers and Functions of the Academic Council

Under Section 19 (c) and 22 (1) (2) (3) of the Act

The Academic Council shall be the principal academic body of the University and shall, subject to the provisions of the Act, Statutes, Ordinances and Regulations made thereunder, coordinate and exercise general supervision over the academic policies and program of the University.

- 1) **Constitution of the Academic Council (AC):** The Academic Council shall consist of the following members:
 - (i) The Provost of the University shall be the Chairman of the Academic Council
 - (ii) All Deans of the Faculties of the University
 - (iii) All Head of the Institutes/Centres involved in Academic & Research activities
 - (iv) One teacher from amongst all the Faculties of the University to be nominated by the Provost.
 - (v) Three/Two eminent (external) academicians to be nominated by the Governing Body.

Constitution, Powers and Functions of the Academic Council

- (vi) Three/Two eminent (external) professionals to be nominated by the Governing Body.
 - (vii) One member from the Governing Body to be nominated by the President.
 - (viii) One member from the Board of Management to be nominated by the President.
 - (ix) Two adviser to The MAM University to be nominated by the president the Provost shall have the right to invite eminent persons from outside the University to the Academic Council as per the requirements of University.
 - (x) The Registrar - who shall be the Ex-officio member secretary of the Council.
- 2) The term of office of the members, other than Ex-Officio members, of the Academic Council shall be of three years.
 - 3) A member may resign his office by writing under his hand addressed to the Chairperson but he shall continue in office until his resignation has been accepted by the Chairperson.

**Meeting of the
Academic
Council (AC)**

Meeting of the Academic Council (AC)

**Under Section
19 (c) and 22
of the Act**

- (1) The Academic Council shall meet as may be necessary but at least thrice a year and at other times when convened by the Provost or in his absence by the person holding the charge of the office of the Provost.
- (2) Half of the members of the Academic Council shall constitute the quorum for a meeting. When a meeting is adjourned for not meeting the quorum, the subsequent meeting shall have a minimum of four members present.
- (3) The decisions in the Academic Council meeting shall be taken by the majority of the votes of the members present. In case of equality of the votes, the Chairperson shall have a second or casting vote.
- (4) In case of urgency, the business of the Academic Council shall be conducted through circulation of the agenda and resolution among the members and thereby obtaining their approval.
- (5) Meetings of the Academic Council shall be held in the University premises unless the Chairman otherwise directs.
- (6) The notice period for convening emergency meetings shall ordinarily be three days.
- (7) Academic Council should meet at-least once in every Semester.

**Powers and
Functions of
the Academic
Council (AC)**

Powers and Functions of the Academic Council (AC)

**Under Section
19 (c) and 22 (1)
(2) (3)
of the Act**

Subject to the provisions of the Act, Statutes, Ordinances and Regulations, the Academic Council shall have the following powers and functions; namely,

- (1) To exercise control and general regulation over the academic policies of the University and be responsible for the maintaining and improvement of the standards of instruction, education and evaluation in the University.
- (2) To considers matter of general academic interest either on its own initiative or on a reference from the Faculty of the University or the Board of Management/Governing Body and take appropriate action on the same.
- (3) To make Ordinances other than the first Ordinance and submit the same to Board of Management for further approval.

- (4) To recommend to the Board of Management such regulations as are consistent with the Act, Statute/Ordinances related to the academic functioning of the University including discipline of the students.
- (5) To make recommendations to the Board of Management regarding institution of scholarships, fellowships, medals, prizes and other such awards.
- (6) To exercise such other powers and perform such other duties as may be conferred upon/assigned to it by the Statute, Ordinances & Regulations.

CHAPTER-V

OTHER BOARDS AND COMMITTEES OF THE UNIVERSITY

5.1 Under Section 19 (d) and 25 of the Act	Board of Studies	Other Boards and Committees of the University Board of Studies
	<ol style="list-style-type: none"> (1) There shall be a Board of Studies (BOS) in each of the discipline/subject or a group of allied disciplines/ subject, which offers degree, under the concerned Faculty. (2) There may also be a Joint Board of Studies for certain faculty as considered necessary by the Academic Council. The functions of the Joint Board of Studies are same as of the Board of Studies. In case of Joint Board of Studies, Chairman of the Board shall be appointed by the Provost based on the recommendations by Deans of concerned Faculties. (3) The composition of the Board of the Studies shall be as under. <ol style="list-style-type: none"> (i) Dean of Faculty or Head of the Institute/ Department/Discipline concerned – (ex-Officio) Chairperson. (ii) Two Senior Teachers from amongst the concerned subject by rotation to be nominated by the Dean of the Faculty in consultation with the Provost. (iii) Two academic experts from outside the University, to be nominated by The Provost on recommendation by the Dean. (iv) Maximum two expert from the Industry/field related to the discipline, to be nominated by The Provost on recommendation by the Dean. (4) The term of the office members of the Board of Studies other than that of ex-officio members shall be of two years. (5) Chairperson of the Board / Dean, with prior approval of Academic council, may co-opt other member(s) as per the need of the board, up to maximum three members. However, co-opted members shall have limited rights. (6) All recommendation of Board of Studies shall be subject to the approval of Academic Council. (7) The Dean of the Faculty shall draw the schedule for meeting of the Board of Studies for different disciplines. The meeting may be scheduled as and when necessary, but at least twice in an academic year. The quorum for the meeting shall be one third of the total no. of members. (8) It shall be the duty of the chairman to forward within a fortnight to the Provost and the Faculty concerned all decisions and recommendations of the Board. 	

- (9) In addition to the functions prescribed by the Statutes, Ordinances, and regulations, or delegated by the Academic Council; the functions of the Board of Studies are:
- (i) To recommend the courses of studies, teaching and examination scheme in their respective subjects.
 - (ii) To design and recommend the course content / syllabus for each subject under its purview.
 - (iii) To advise on all matters relating to their respective subjects referred to them by the Faculty or Academic Council.
 - (iv) To recommend books and reading materials for subjects concerned.
 - (v) To suggest methodologies for innovative teaching and evaluation techniques
 - (vi) To prepare and recommend a panel of paper setters / examiners / evaluators for the semester end examination.
 - (vii) Any other such matters deemed to be necessary for the academic activities of the concerned discipline.

5.2 Board of Research / Research Advisory Board

**Under Section
19 (d) and 25
of the Act**

Board of Research/ Research Advisory Board

There shall be a Board of Research (BOR) at the University level. It shall consist of the following members:

- (1) Dean of Research Programs shall act as a Chairman.
- (2) Two members to be nominated from the Academic council.
- (3) One Senior Professor / Associate Professor from each Faculty/Institute/ Department having sufficient research back ground or exposure to be appointed by The Provost in consultation with concerned Dean.
- (4) In case the office of Dean of Research Programs falls vacant, the Provost can nominate any senior teacher not below the rank of Associate Professor with sufficient research experience from the teachers of the University as Chairman of the Board of Research.
- (5) The term of the office members of the Board of Research, other than that of ex-officio members, shall be of two years.
- (6) The recommendations of the BOR shall be placed before the Academic Council.
- (7) The BOR shall meet at least once in an academic session or twice a year.
- (8) Any senior professor can serve as member secretary of the Board as decided by the Chairman of BOR.
- (9) One third members shall constitute the quorum.
- (10) In addition to the functions prescribed by the Statutes, Ordinances, and Regulations,

The BOR shall be responsible for:

- (i) Promotion and maintenance of the standards of research.
- (ii) Monitoring and supervision of all research programmes including doctoral research.
- (iii) Identifying Research and Development thrust areas within the framework of the objectives of the University.

- (iv) Formulation of regulations and procedures for research development and consultancy work.
- (v) Planning, initiating, reviewing and overseeing the research activities.
- (vi) Evolving and implementation of multi-disciplinary research oriented programmes utilizing the infrastructure and resources of the University gainfully
- (i) Considering the applications from teachers for recognition as research supervisors and make recommendations.
- (ii) Recommending names of distinguished persons from outside the University for guiding research work.
- (iii) Considering the cases of Inter-disciplinary research and making recommendations.
- (iv) Any other matter pertaining to research as referred to it by the authorities of University or the Provost.

5.3**Finance Committee****Finance
Committee****Under
Section 19 (d)
and 25
of the Act**

There shall be a Finance Committee to manage the financial affairs of the University.

- (1) The Finance Committee shall consist of the following members:
 - (i) The Chairman of the Governing body
 - (ii) The Provost
 - (iii) Deans of Faculties
 - (iv) One member each from the Governing Body and Board of Management to be nominated by the President.
 - (v) A Finance Expert to be nominated by the President.
 - (vi) Chief Finance and Accounts Officer shall be the member Secretary.
- (2) In absence of the CFAO, the President may appoint any officer from the Finance/Account section as secretary.
- (3) The Finance Committee shall meet at least twice in a year to examine the accounts and to scrutinize proposals for expenditure.
- (4) Three members of the finance committee including the Chairman shall constitute the quorum for the meetings.
- (5) The tenure of the office of the Finance Committee shall be of two years, upon expiry of the term it can be reconstituted for next term.

5.4**Powers and Functions of the Finance Committee****Powers and
Functions of the
Finance
Committee****Under
Section 19 (d)
and 25
of the Act**

- (1) To examine the annual accounts and annual budget estimates of the University and advise the Governing Body thereon.
- (2) To review the financial position of the University from time to time.
- (3) To make recommendations to the Governing Body on special policy matters of the University.
- (4) To make recommendations to the Governing Body on all proposals involving raising of funds, receipts and expenditure.

- (5) To provide guidance for investment of surplus funds.
- (6) To make recommendations on the proposals involving expenditure for which no provision has been made in the Budget or for which expenditure has been incurred beyond the budget provisions.
- (7) To examine proposals regarding revision of pay scales, up-gradation of scales and those items which are not included in the budget, before the proposals are placed before the Governing Body.
- (8) To exercise such other powers and perform such other functions as may be conferred or assigned to it by the Statutes/Ordinances/Regulations.

5.5	Boards and Committees	Under Section 25 of the Act
Boards and Committees	The Governing Body, Board of Management, Academic Council, and the Faculty may constitute boards or committees consisting of member of the authority or such other persons, if any, as that authority in each case may think fit. Any such board or committee may deal with any subject assigned to it subject to the subsequent ratification by authority which appointed it.	
5.6	Disqualifications	Under Section 23 of the Act
Disqualifications	A person shall be disqualified for being a member of any of the authorities or bodies of the University, if: <ol style="list-style-type: none"> (1) He is of unsound mind and stands so declared by a competent court; (2) He is an undischarged insolvent; (3) He has been convicted of any offence involving moral turpitude; (4) He is conducting or engaging himself in private coaching/private practice without permission from the competent authority of the University; (5) He has been punished for indulging in or promoting unfair practice in the conduct of any examination, in any form, anywhere. 	
5.7	Vacancies not to Invalidate the Constitution or the Proceedings of any Authority or Body of the University	Under Section 24 of the Act
Vacancies not to Invalidate the Constitution or the Proceedings of any Authority or Body of the University	No act or proceedings of any authority or the body of the University shall be invalid merely by reason of any vacancy in or defect in the constitution of any authority or body of the University.	

CHAPTER-VI

REGULATION OF THE UNIVERSITY

6.1	Admission of Students	Under Section 32 (1)(2)(3) of the Act
Regulation of the University Admission of Student	The admission to the different courses offered by the University shall be given as per the following: <ol style="list-style-type: none"> (1) Admission to various courses shall be governed as prescribed in the Ordinances / Regulations framed for the concerned courses/programs by their respective councils. 	

- (2) Admissions in the university shall be strictly on the basis of merit.
- (3) The University may conduct its own entrance test, if necessary, or may use the results of the examinations/tests conducted by different State/ National level professional bodies.
- (4) The University may admit the students on the basis of merit, wherever entrance test is not essentially required.
- (5) The University shall follow the reservation guidelines as per the prevailing Government norms.
- (6) Admission to the students shall be offered on merit only and it shall be irrespective to caste, religion or state/nation of domicile.
- (7) System of Admission of the students shall be designed in such a way to achieve objectivity and transparency.
- (8) As and when necessary, the guidelines of the different Regulatory bodies of the State/ Centre shall be followed.

6.2	Number of Seats in Different Programmes/ Courses	Number of Seats in Different Programmes/ Courses
Under Section 32 (1)(2)(3) of the Act	The number of seats in different courses/subjects for an academic year shall be determined by the Board of Management in consultation with the Academic Council /relevant Institute/ Faculty / School /Centre and such other offices, authorities, bodies, committees or boards as the Board of Management considers appropriate to consult.	

6.3 CONFERMENT OF DEGREES

The University shall institute such degree, diploma or certificate or other academic titles and distinctions as per the norms of UGC / Regulatory bodies.

6.4 Conferment of Honorary Degree and Academic Distinction

- (1) The Proposal of conferring any Honorary Degree or Academic Distinction on some distinguished personality shall be made in writing, along with the Bio-Data of the proposed recipient, by the concerned Faculty to the Chairman of the Academic Council.
- (2) On receipt of the proposal, a special meeting of the Academic Council shall be called to consider the proposal. At such special meeting of the Academic Council, the Provost shall call upon the members to indicate their opinion about the proposal. If the proposal is passed by the Academic Council, it shall be placed before the Board of Management. The Board of management after due consideration may forward the same to the Governing Body for approval.
- (3) Every proposal for conferment of any Honorary Degree or Academic Distinction shall be made separately and considered in respect of the proposed recipient.
- (4) No employee or member or officer holding any position in either University or sponsoring body is eligible for an honorary degree.

6.5 Withdrawal of Degree

- (1) The Academic Council shall have the right to withdraw the Degree, Diploma, Documents, Certificates, Honorary Degree and Academic Distinction, etc., if the Council finds that the same is achieved by the person on wrong ground, qualifications, eligibility criteria, or in violation of the norms and standards prescribed by the regulatory authorities from time to time, after providing opportunity of being heard.

- (2) The President may, on the recommendation of the Governing Body, remove the name of any person from the register of graduates or withdraw from any person a Diploma or other academic distinctions if he has been convicted by a court of law of any offence which, in the opinion of Governing Body, is a serious offence involving moral turpitude or if he has been guilty of disgraceful conduct.

6.6**Accreditation of University**

**Under Section
34
of the Act**

**Accreditation
of University**

The University shall obtain accreditation from National Council of Assessment and Accreditation (NAAC) within five years of its establishment and such other regulating bodies of Government of India which are connected with the courses taken up by the University and inform the state government about the grade provided it the University. The University shall get renewed such accreditation as may be required.

CHAPTER –VII**FUNDS OF THE UNIVERSITY****7.1****General Fund**

**Under Section
37
of the Act**

**General
Fund**

The University shall have a General fund to which the following shall be credited, namely:

- (1) Fees and other charges received by the University
- (2) Any contributions made by the Sponsoring Body;
- (3) Any Income received from consultancy and other work undertaken by the University in pursuance of its objectives;
- (4) Trusts, bequests, donations, endowments and may any other grants; and
- (5) All other sums received by the University.
- (6) In case of any deficit in the University, the deficit will be reimbursed by the sponsoring body from his own fund.

7.2**Application of General Fund**

**Under Section
38
of the Act**

**Application
of General
Fund**

The General fund shall be utilized for the following objects, namely;

- (1) For the payment of debts including charges thereto incurred by the University for the purposes of this Act and the Statutes, the Ordinances, the Regulations and the Rules made thereunder with the prior approval of the Governing Body;
- (2) To upkeep assets of the University;
- (3) For the payment of the fee for audit of the funds created under sections 36 & 37 of the Gujarat Private University Act. 2009;
- (4) To meet with expenses of any suit or proceedings by or against the University;
- (5) For the payment of salaries, allowances, Provident fund contributions, gratuity and other benefits to officers, employees and members of the teaching and research staff;
- (6) For the payment of travelling and other allowances of the members of the Governing Body, the Board of Management, the Academic Council, the authorities and the members of any committee appointed by any of the authority or the chairperson of the Sponsoring Body or the Provost;

- (7) For the payment of fellowships, free ships, scholarships and other awards to the students belonging to economically weaker sections of the society or research associates, trainees or as the case may be, to any student otherwise eligible for such awards under the Statutes, the Ordinances, the Regulations of the Rules;
- (8) For the payment of any expenses incurred by the University in carrying out the provisions of the Act or the Statutes, the Ordinances, the Regulations of the Rules;
- (9) For the payment of charges and expenditure relating to the consultancy work undertaken by the University in pursuance of the provisions of the Act or the Statutes, the Ordinances, the Regulations of the Rules, the Statutes or the Ordinances made thereunder;
- (10) For the payment of any other expenses including service fee payable to an organization charged with the responsibility of the providing any specific service, including the managerial services to the University, as approved by the Board of Management to be an expense for the purposes of the University;
- (11) For furtherance of any of the objects of the University and for implementing and or executing any of the powers and functions of the University and
- (12) Any surplus fund will be ploughed back to the University and will not be transferred to the Sponsoring Body.

CHAPTER –VIII

ACCOUNTS, AUDIT AND ANNUAL REPORT

<p>8.1</p> <p>Under</p> <p>Section 39&</p> <p>40</p> <p>(1)(2)</p> <p>of the Act</p>	<p>Accounts, Audit and Annual Report</p> <p>Annual Report</p> <p>The Annual report of the University will be prepared by the University which shall include among other matters, the steps taken by the University towards the fulfilment of its objects and shall be submitted to the Government of Gujarat.</p> <p>Annual Report and Audit</p> <p>The Annual accounts including balance sheet of the University and the annual accounts will be audited at least once in every year by the auditors appointed by the University for this purpose.</p> <p>Appointment of Auditors</p> <p>The Governing Body shall appoint a qualified firm of Chartered Accountants to undertake the Statutory audit of the accounts of the University</p>	<p>Accounts,</p> <p>Audit and</p> <p>Annual Report</p> <p>Annual Report</p>
<p>8.2</p>	<p>Conditions of Service, Qualification and Pay Scale</p> <p>Conditions of Service, Qualification and Pay Scale of Teaching and Non-Teaching Staff shall be as follows.</p> <p>(1) The qualifications, pay scale of the teaching and non-teaching staff, the manner of recruitment and the terms and conditions of employment shall be as prescribed by Board of Management from time to time in contemplation with guidelines of UGC / other regulatory body/State Government in this regards.</p> <p>(2) Board of Management shall make provisions relating to service conditions of the teaching and non- teaching staff of the University in consonance with guidelines of UGC/ other regulatory body/State Government prevailing from time to time.</p>	

- (3) Any resignation rendered by the employee of the University or any member thereof shall be processed as per the terms and conditions of service and regulations prescribed for the purpose from time to time.
- (4) The procedure for instituting an inquiry committee in cases of misconduct on the part of employees and students and also the procedure for arbitration in cases of disputes shall be as prescribed through the ordinances and regulations from time to time in consultation with guidelines of State Government in this regards.

8.3 FEES TO BE CHARGED FROM THE STUDENTS

Provisions Regarding Fees

- (1) All the courses in the University will run on self-finance model. The following types of general or common fees may be charged from the students, as may be prescribed by Rules/Regulations of the University or the Fee Regulatory Committee.
- (2) Fees for duplicate mark-sheets, re-evaluation, Convocation (issue of degree) etc. shall be prescribed by the Board of Management.
- (3) The components of Fee may be more and vary from course and shall be decided by the Board of Management for each course from time to time.
- (4) The fee structure of various courses and provisions of exemption of tuition fee shall be recommended by the Academic Council and approved by the Board of Management.

8.4 SCHOLARSHIP & FELLOWSHIPS TO THE STUDENTS OF THE UNIVERSITY

Endowment Fund for Award of Fellowships, Scholarships, Medals and Prizes in the University

The University shall create an Endowment Fund which shall be governed by the following terms & conditions:

- (1) The Board of Management may accept donations for creation of endowment fund for the award of Fellowships, Scholarships, Medals and Prizes of a recurring nature.
- (2) The Board of Management shall administer all the endowments.
- (3) The award shall be made out of the annual income accruing from the endowment. Any part of the income which is not so utilized shall be added to the endowment.
- (4) The Board of Management shall prescribe the conditions of depositing the endowment in a nationalized Bank. The value of endowment necessary for instituting an award, and shall be prescribed by the Board of Management.
- (5) No endowment shall be accepted in contravention of the award, and effect shall be given to the wishes of the donor as far as possible.
- (6) In case any endowment is accepted by the Board of Management, the Board shall make a Regulation for it, giving such details as the name of the donor, name of the endowment, initial value, the purposes of the endowment, etc.
- (7) Approval of the names of awardees for fellowships, medals and prizes as per the specific Regulation(s)/ Ordinance(s) belonging to the specific endowment will be given by the Board of Management.

- (8) The scholarship to the deserved students shall be utilised by the university by 10% of the funds available with sponsoring body.

Interpretation

In the event of Conflict of Opinion with regard to the interpretation of the Statutes and the Rules and Regulations of the University, the decision of the Governing Body on interpretation shall be final and binding.

CHAPTER –IX

WINDING - UP OF THE UNIVERSITY

9.1	Dissolution of University	Dissolution of University
Under Section 42 (1)(2) (3) of the Act	<p>(1) In case, if the Board of Governors, intends to dissolve/merge the University, it shall give a notice to that effect in the prescribed manner to the State Government. The State Government, after due consideration, may dissolve the University in the manner as may be prescribed;</p> <p>(2) Provided that the dissolution of the University shall have effect only after the last batches of students of the regular courses have completed their courses and they have been awarded degrees, diplomas or, as the case may be, awards.</p> <p>(3) On the dissolution of the University, all the assets and liabilities of the University shall vest in the manner as may be prescribed.</p> <p>(4) Where the State Government decides under sub-section (1) to dissolve the University, it may vest the powers of the Governing Body in the prescribed manner to other societies having similar objects till the dissolution of the University takes effect under the proviso to sub-section (1).</p>	
9.2	Special Powers of State Government in Certain Circumstances	Special Powers of State Government in Certain Circumstances
Under Section 43 (1)(2)(3)(4) (5)(6)(7)(8) of the Act	<p>(1) Where the State Government is of the opinion that the University has contravened any of the provisions of this Statutes made there under or has violated any of the directions issued by it under this Statutes or a situation of financial mismanagement or mal-administration has arisen in the University, it shall issue the notice requiring the University to show cause within forty-five (45) days as to why an Administrator be not appointed.</p> <p>(2) On receipt of reply of the University on the notice issued under sub section (1), if the State Government is satisfied that there is prima-facie case of contravention of any of the provisions of the Statutes made there under or violation of directions issued by it under this Statutes or there is financial mismanagement or mal-administration, it shall make an order of such inquiry as it may consider necessary.</p> <p>(3) The State Government shall, for the purposes of any such inquiry under sub-section (2), appoint an inquiry officer or officers to inquire into any of the allegations and to make report thereon.</p> <p>(4) The inquiry officer or officers appointed under sub-section (3) shall have the same powers as are vested in a civil court under the Code of Civil Procedure, 1908 while trying a suit in respect of the following matters, namely:</p>	

- (i) Summoning and enforcing the attendance of any person and examining him on oath;
 - (ii) Requiring the discovery and production of any such document or any other material as may be predicable in evidence;
 - (iii) Requisitioning any public record from any court or office.
- (5) On receipt of the inquiry report from the officer or officers appointed under sub-section (3), if the State Government is satisfied that the University has contravened all or any of the provisions of this Statutes made there under or has violated any of the directions issued by it under these statutes or a situation of financial mismanagement and mal-administration has arisen in the University which threatens the academic standard of the University, it may appoint an administrator.
- (6) The administrator appointed under sub-section (5) shall exercise all the powers and perform all the duties of the Governing Body and the Board of Management under this Statutes and shall administer the affairs of the University until the last batches of the students of the regular courses have completed their courses and they have been awarded with degrees, diplomas or, as the case may be, awards.
- (7) After having been awarded the degrees, diplomas or, as the case may be, awards to the last batches of the students of the regular courses, the Administrator shall make a report to that effect to the State Government.
- (8) On receipt of the report under sub-section (7), the State Government shall dissolve the University and on dissolution of the University, all the assets and liabilities of the university shall vest in such manner as may be prescribed.

CHAPTER X

UNIVERSITY OPEN TO ALL IRRESPECTIVE OF SEX, RELIGION, CLASS, CREED OR OPINION

**University
Open to All
Irrespective
of Sex,
Religion,
Class, Creed
or Opinion**

- (1) No person shall be excluded from any office of the University or from membership of any of its authorities or from admission to any degree, diploma or other academic distinction or course of study on the ground of sex, race, creed, class, caste, place, of birth, religious belief or political or other opinion.
- (2) It shall not be lawful for the University to impose on any person any test whatsoever relating to sex, race, creed, caste, class, place of birth, religious belief or political or other opinion in order to entitle him to be admitted as a student or to hold any office or post in the University or to qualify for any degree, diploma, or other academic distinction or to enjoy or exercise any privileges of the University or any benefaction thereof.

**Under Section
12 of the Act**

CHAPTER XI

POWER OF STATE GOVERNMENT TO GIVE DIRECTIONS

**Power of
State
Government
to give
directions**

- (1) The State Government may, for the purpose of ascertaining the standards of teaching, examination, and research or any other matter relating to the University, cause an assessment to be made in such manner as may be prescribed, by such person or persons as it may deem fit.

**Under Section
31 of the Act**

- (2) The State Government shall communicate its recommendations to the University on the basis of such assessment for corrective action. The University may adopt such corrective measures and make efforts so as to ensure the compliance of the recommendations.
- (3) The State Government may give such directions as it may deem fit if the University fails to comply with the recommendation made under sub section (2) – within reasonable time. The directions given by the State Government shall be immediately complied by the University.

CHAPTER XII

UNIVERSITY TO FOLLOW RULES, REGULATIONS, NORMS, ETC. OF REGULATORY BODIES

Under Section 35 of the Act	Notwithstanding anything contained in the Gujarat Private Universities Act, 2009, the University shall be bound to comply all the rules, regulations, norms, etc. of the regulating bodies of the Government of India and provide all such facilities and assistance to such bodies as are required by them to discharge their duties and carry out their functions.	University to follow rules, regulations, norms, etc. of regulatory bodies
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CHAPTER XIII

MISCELLANEOUS

Under Section 44 of the Act	<ol style="list-style-type: none"> (1) The State Government may, by notification in the Official Gazette, make rules for carrying out the purposes of the Act. (2) In particular and without prejudice to the generality of the foregoing power, such rules may provide for all or any of the following matters, namely:- <ol style="list-style-type: none"> a. the manner of making proposal to establish University and the fees payable under section 6 of the Act; b. other particulars of the Project Report under clause (z) of section 7 of the Act; c. other matters of the Statutes under sub-section (1) of section 27 of the Act; d. arrangements for the administration of the University on the dissolution of the Sponsoring Body under sub-section (2) of section 41 of the Act. e. All rules made under this section shall be laid for not less than thirty days before the State Legislature as soon as may be after they are made and shall be subject to rescission by the State Legislature or to such modification as the State Legislature may make during the session in which they are so laid or the session immediately following. 	Power of State Government to make rules
Under Section 45 of the Act	Notwithstanding anything contained in the Gujarat Private Universities Act/Statutes or the Regulations, any student of the constituent colleges or institutions of the University specified in the Schedule and affiliated to any University who immediately before the commencement of this Act was studying or was eligible for any examination of that University shall be permitted to complete his course in preparation therefore, and the University shall provide for the instruction, teaching, training and examination of such students, in accordance with the courses of studies of the respective University in such manner and for such period as may be prescribed.	Completion of Course of students

**Power to
remove
difficulties**

If any difficulty arises in giving effect to the provisions of the Gujarat Private Universities Act, the State Government may, by order published in the Official Gazette, make provisions not inconsistent with the provisions of the Gujarat Private Universities Act, as appear to it to be necessary or expedient for removing the difficulty:

Provided that no such order shall be made under this section after the expiry of three years from the commencement of Act.

Every order made under this section shall, as soon as may be after it is made, be laid before the State Legislature.

**Under Section
46 of the Act**

